

The Boeing Company/Washington University Partnership Program

Direct Bill Registration Form

Section A. Answer all questions.

Employee Name				Date
BEMS ID	Department	Mailcode	Phone No.	Fax No.
E-mail Address:				

Section B. Register for multiple courses.

PLEASE CHECK FOR PRE-REQUISITES BEFORE YOU REGISTER FOR CLASSES.
 You can find them in the catalog or on our website at
www.cait.wustl.edu/certificates/boeingcds.html located under the course descriptions.

Course No.	Course Title	Course Dates	Tuition

Section C. Tuition Agreement

1. My signature authorizes the school above to release to The Boeing Company Learning Together Program Office any or all scholastic or financial aid information in their possession relevant to my academic enrollment.

2. Under the direct billing Registration Process, I understand that I am obligated to satisfactorily complete the course and/or follow the school's policies for withdrawal from the course. If I do not meet either of these guidelines then I am obligated to reimburse The Boeing Company for the tuition/fees associated with the course. If the program requirements are not met I authorize Payroll to deduct the amount of tuition paid to the school from my paycheck. If for any reason, except for the special circumstances defined in the program, my employment with The Boeing Company terminates prior to successful completion of the course(s), I agree to pay the full amount of the balances at the time of termination.

I understand and agree to the Tuition Agreement terms.

Employee Signature and Date

Please fax this form to (314)935-4479